



# CAREER OPPORTUNITIES

1. Canteen Stores Department (CSD), a prestigious Chain of Retail Stores invites applications for the following positions (contract basis) on the stations as noted against each:-

## **MANAGER FINANCE & ACCOUNTS**

**(1x Vacancy: Rawalpindi)**

- CA (inter), ACCA or ACMA, reporting and/or auditor experience required.
- 3+ years' progressive experience in the accounting field with significant experience in technical accounting and reporting functions.
- Strong knowledge of IFRS and preparation of financial statements with required disclosures and complex financial reporting considerations.
- Age: Less than 47 years.

## **SOFTWARE DEVELOPER**

**(1x Vacancy: Rawalpindi)**

- BS (Computer Sciences) or equivalent from HEC recognized National / International University.
- 4-6 years experience in the fields of C# .Net, Php, html5, CSS, Bootstrap and Javascript Application Development. Oracle, SQL Server, MySql and Ms Access Database Development.
- Installation / Configuration of hardware devices such as Biometric Devices, RFID Card Readers, Barcode Readers etc.
- Age: Less than 47 years.

## **ASSISTANT MANAGER FINANCE & ACCOUNTS**

**(1x Vacancy: Rawalpindi)**

- M.Com / MBA (Finance) / Part Qualified ACCA / ACMA / CIMA / CA.
- Preferably 2 years professional experience of managing accounting & finance functions.
- Hands on experience of ERP software & MS Excel at advance level. Experience in FMCG/Retail Sector will be preferred.
- Age: Upto 35 years. The upper age limit is relaxable for experienced candidate.

## **ASSISTANT MANAGER HIRE PURCHASE BUSINESS CENTRE**

**(1x Vacancy: Rawalpindi)**

### **Retired Armed Forces**

### **Civilians**

- Retired JCOs (Store Man Technical) or equivalent from Armed Forces having Intermediate education and Proficient in Computer handling.
- Higher qualification will be preferred.
- Medical Category : A
- Age: Upto 54 Years
- Graduation from HEC recognized National / International University. Additional / higher qualification in business studies will be preferred.
- Preferably 1-2 years' experience in any National / Multinational Retail Store and proficient in computer handling.
- Age: Upto 35 years. The upper age limit is relaxable for experienced candidate.

## **SENIOR / JUNIOR ACCOUNTS ASSISTANTS**

**(2x Vacancies: Rawalpindi)**

- M.Com / MBA (Finance) / B.Com with preferably one year year experience in accounts.
- Age: Upto 35 years. The upper age limit is relaxable for experienced candidate.

## **JUNIOR SALES & COMPUTER ASSISTANTS**

**(3x Vacancies: Quetta)**

- Intermediate with preferably one year experience in FMCG/Retail Sector.
- Age: Upto 35 years. The upper age limit is relaxable for experienced candidate.

## **NAIB QASID / ASSISTANT SALES MAN / LOADER & PACKER**

**(4x Vacancies: Quetta)**

- Matric, preference will be given to candidate having Intermediate Education. Loader Packer – Under matric can also apply.
- Age: Upto 35 years. The upper age limit is relaxable for experienced candidate. Medically Fit.

2. Application Form and other Terms & Conditions of employment are available at our website [www.csd.gov.pk](http://www.csd.gov.pk). The candidates fulfilling the selection criteria must forward their Applications on prescribed Application Form by **09 October 2017**.

### **Note:**

- Only short-listed candidates will be called for interview at CSD Zonal Office Quetta / CSD Head office Rawalpindi. No TA/DA is admissible.
- No application will be entertained by hand.
- Applications received after due date will not be considered. Applications should be sent to CSD Zonal Office Quetta / Head Office CSD. Postal addresses are mentioned below.

**Zonal Manager**  
**CSD Zonal Office,**  
Quetta Cantt Tel: 081-2882440

**Manager Recruitment & Selection**  
CSD Head Office, Post Box No. 1039, 265-Muhammad  
Hussain Road, near RA Bazar, Saddar, Rawalpindi.

**For Quetta Station**

**For Rawalpindi Station**